

GUIDELINES FOR 2019 IVMA BOVINE RESEARCH PROPOSALS
DEADLINE: December 3, 2018

1. **Title Page**
 - a. Title
 - b. Investigator(s)
 - PI and Co-PI(s)
 - University & Department/Practice Name
 - Address
 - Phone and email address
 - c. Funds requested for the first year
 - d. Duration of the project: (maximum of two-years)
 - e. Signatures of all investigators and respective DEO's (include date of signature) and Associate Dean for Research

2. **Project Summary:** 200-300 word summary of the project **in lay language** and includes:
 - a. Statement of the problem
 - b. Hypothesis to be tested
 - c. Experimental plan and expected results

3. **Body of Proposal** (maximum of 3-pages, single-spaced with 1" margins and font size no smaller than 12 point)
 - a. Statement of the problem/hypothesis
 - b. Objectives
 - c. Plan of work-approach, methodologies and timetable
 - d. Justification – relevancy to bovine health and production
 - e. Previous work of investigator(s) related to this proposal (if any)

4. **References** – maximum of one-page – single-spaced

5. **Biographical Sketch** – one for each investigator – **maximum of one-page**
 - a. Name
 - b. Title
 - c. Education
 - d. Research and professional experience: Most significant and recent publications – not to exceed 10

6. **Single-Column Budget (no indirect costs)**
 - a. Maximum of one page
 - b. Include budget justification, which includes the % of effort for all participants
 - c. The IVMA does not fund indirect costs or faculty salaries.

7. **When to submit: DEADLINE: Close of Business December 3, 2018 (Received by IVMA)**