GUIDELINES FOR 2024 IVMA BOVINE RESEARCH PROPOSALS
DEADLINE: November 15, 2023

1. **Title Page**
   a. Title
   b. Investigator(s)
      PI and Co-PI(s)
      University & Department/Practice Name
      Address
      Phone and email address
   c. Funds requested for the first year
   d. Duration of the project: (maximum of two-years)
   e. Signatures of all investigators and respective DEO's (include date of signature) and Associate Dean for Research

2. **Project Summary**: 200-300 word summary of the project in lay language and includes:
   a. Statement of the problem
   b. Hypothesis to be tested
   c. Experimental plan and expected results

3. **Body of Proposal** (maximum of 3-pages, single-spaced with 1” margins and font size no smaller than 12 point)
   a. Statement of the problem/hypothesis
   b. Objectives
   c. Plan of work-approach, methodologies and timetable
   d. Justification – relevancy to bovine health and production
   e. Previous work of investigator(s) related to this proposal (if any)

4. **References** – maximum of one-page – single-spaced

5. **Biographical Sketch** – one for each investigator – **maximum of one-page**
   a. Name
   b. Title
   c. Education
   d. Research and professional experience: Most significant and recent publications – not to exceed 10

6. **Single-Column Budget (no indirect costs)**
   a. Maximum of one page
   b. Include budget justification, which includes the % of effort for all participants
   c. The IVMA does not fund indirect costs or faculty salaries.

7. **When to submit:** **DEADLINE**: Close of Business November 15, 2023 (Received by IVMA)